



**Health and Human Services Coordinating Council
for Pinellas County**
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TO: HHSCC Policy Board

FROM: Denise M. Groesbeck, Executive Director

DATE: June 20, 2008

SUBJECT: STATUS REPORT
For the Period: March 21, 2008 to June 20, 2008

POLICY BOARD

The HHSCC Policy Board held a special meeting in May to discuss the implications of Amendment One and state budget cuts on Pinellas County services.

ADMINISTRATIVE FORUM

This quarter, the Administrative Forum reviewed FY 2008-09 Network Plans for all four Networks. The lack of behavioral health services was cited by two of the networks as an issue of grave concern. As a result of these discussions, the Administrative Forum suggested that a summit be held to re-envision behavioral health services within the county, particularly in the light of reduced state and local revenue to support services. The Health and Behavioral Health Network will assume responsibility for this task. A review of major themes from the Network Plans was presented to the Policy Board at its May meeting.

HEALTH & BEHAVIORAL HEALTH NETWORK

The Health and Behavioral Health Network (H&BHLN) completed member presentations in February and has moved to a bi-monthly meeting schedule.

- April's meeting focused on the financial support of health care to the un- and underinsured, with Mark Woodard (*Assistant County Administrator and Chair of the Resource Allocation Committee*) giving a presentation on options to increase revenue; and Clark Scott (*Administrative Manager, Pinellas County Health & Human Services*) providing an overview on LIP Funding. While acknowledging the difficulty in raising taxes, Network members requested that Mr. Woodard's committee continue to investigate the possibility of an independent taxing district.
- June's meeting focused on behavioral health. As noted above, the lack of behavioral health services was identified as a common issue across Networks requiring immediate attention. The Department of Children and Families, the Homeless Leadership Network, and Justice and Consumer Services provided data outlining the problem. A sub-group of the System Redesign Committee is constructing a "continuum of care" document to

map current behavioral health assets. The Juvenile Welfare Board has provided two staff to help plan the summit. Pinellas County has also volunteered staff through its Leadership Development Program.

- Lynn Kiehne and Denise Groesbeck met with Donna Petersen, Dean of the USF College of Public Health, on May 8th to discuss the work of the H&BHLN. Dean Petersen expressed interest in working with the Network and in developing student internships for Network projects. A second meeting has been set up for June 16, 2008 with Dean Petersen and Dr. Junius Gonzalez, Dean of the Florida Mental Health Institute.
- The Resource Allocation Committee held its first meeting on April 21, 2008.

LOW-INCOME HOUSING NETWORK

- www.FloridaHousingSearch.org. Efforts have focused on increasing landlord and provider/client utilization.
 - Supply side - As of June 13, 2008, there were 770 landlords using the site (initial goal was 500), accounting for 7,976 units.
 - Demand side - During the one week period ending June 6, almost 700 individual users searched Pinellas County for affordable housing, completing over 5,000 searches.
 - Florida Housing Finance Corporation (FHFC) will fund the site statewide in its entirety for FY 08-09. Due to their success with local implementation, members of the LIHLN have been invited to advise FHFC in their request for proposal process.
 - This tool is being used to monitor the number of units falling under the Pinellas County Voucher threshold.
- Universal Application Cycle – LIHN working to increase the probability of Pinellas increasing its share of housing tax credits by:
 - Providing input on Set-Aside Unit Limitations (SAULs) to the FHFC Board. This included submissions for their retreat on June 12, 2008 in Fort Lauderdale. In addition to submitting a letter and supporting documentation, Co-Chair Rick Butler provided input at the meeting during the public comment section.
 - Searching for suitable candidates to potentially fill one of the two existing vacancies on FHFC Board of Directors.
- Efforts to create on-line resource for site-plan approval process and staff contact
 - Request was made of Pinellas Planning Council to provide this resource – significant action resulted (see <http://www.pinellasplanningcouncil.org/cgi-bin/links.cgi>), however full compliance to the request was not possible due to budget issues.

DISASTER RECOVERY LEADERSHIP NETWORK

- The bulk of activities centered around creating the Communications Plan for Health and Human Services in Pinellas County, finalized by the DRLN on May 22. A grant from Pinellas County Emergency Management supported the following activities and products:
 - 2-1-1 TBC technology study and recommendations.
 - Service Matrix – tool to collect data prior to a disaster.
 - Agency Status Report – tool for agencies to report status post disaster.
 - Communications Plan – includes standard operating procedures (SOPs) and guidelines (SOG) that codifies responsibilities and communications activities between agencies, 2-1-1 TBC, Recovery Management Center, and Pinellas County Emergency Management/Emergency Operation Center.

- Exercise – to test the plan was conducted on May 7.
- Training – was provided to agencies at a DRLN Provider Summit, held on June 10.
- The DRLN Communications Plan and Continuity of Operations Plan was presented at the National Association of Planning Councils meeting in May by Joe Baldwin, HHSC Senior Planner.

ADMINISTRATIVE ISSUES

- The Department of Children and Families has been added as a member of the Health and Behavioral Health Network. Bob Henriquez (*Circuit Administrator*) will be the representative.
- Commissioner Latvala and Denise Groesbeck met with Judge Morris on April 16th to discuss Court representation in the HHSCC. As a result of the meeting, Gay Inskeep, (*Court Administrator*) will remain on the Administrative Forum and Michelle Bourrie, (*Chief Deputy Court Administrator*) will join the Health and Behavioral Health Network.

TECHNOLOGY

- The Executive Director assisted the Pinellas County Health Department with its application for Florida Health Information Network grant. While the grant was not funded, the discussion laid out a possible framework for the exchange of information across providers engaged in the Pinellas County Health Redesign.
- Justice and Consumer Services, the Juvenile Welfare Board, and Pinellas County Health & Human Services have begun meeting around sharing resources and collaborating on technology and measurable objectives. The Data Collaborative and the Pinellas County Social Indicators Website are the initial focus of these discussions.

OTHER

The Executive Director attended the following events:

- The “roll-out” of the Blueprint Commission Report for Juvenile Justice.
- Regional Summit on Human Service Sustainability hosted by the Children’s Board of Hillsborough County.
- The ground-breaking ceremony for the new Federally Qualified Health Center in Tarpon Springs.
- The Child Welfare Town Hall meeting introducing the new managing entity, Eckerd Community Alternatives.

The Executive Director provided the following presentations:

- Disaster Recovery Service Coalition, April 23, 2008: *Overview of the HHSCC*
- St. Petersburg Times, May 2, 2008: *Overview of the HHSCC structure and purpose and the Funding Study*, along with Commissioner Seel.
- Juvenile Welfare Board’s Mid-County Council, June 5, 2008: *Overview of the HHSCC structure and purpose and the Funding Study*.

The Executive Director served as one of two community members on the Juvenile Welfare Board’s Counseling RFP team.

**Health and Human Services Coordinating Council
Administrative Expense Summary**

Fiscal Year 2008-09 (October 1, 2007 - September 30, 2008)

Draft Budget

		BUDGET 2008-09	BUDGET 2007-08	ACTUAL (Projected) 2007-08
REVENUE				
	JWB	\$ 133,000	\$ 133,000	\$ 133,000
	PINELLAS COUNTY	\$ 133,000	\$ 133,000	\$ 133,000
	UW	\$ 10,000	\$ 10,000	\$ 10,000
	GRANTS			
	- DRLN		\$ 40,000	\$ 40,000
	- Analytica		\$ 12,500	\$ 12,500
	TOTAL	\$ 276,000	\$ 328,500	\$ 328,500
EXPENSES				
Account No.				
(Various)	Total Salaries and Fringe Benefits	233,043	236,612	236,612
5310563100	Professional Services	20,134		23,587
5311563100	Professional Services/Workshops			
5310563100	<i>DRLN Grant</i>		40,000	40,000
5340563100	<i>Other Contractual Services</i>		12,500	10,000
5400563100	Travel and Per Diem	2,172	9,394	1,842
5401563100	Conference	3,100	2,400	2,475
5410563100	Communications-Telephone	-	840	164
5411563100	Communications-Long Distance	-	250	-
5412563100	Communications-Postage and Shipping	400	500	200
5440563100	Rentals & Leases (Building & Land)	1	1	1
5441563100	Rentals & Leases (Equipment)	-	2,448	-
5450563100	Insurance	949	800	889
5470563100	Printing & Binding	2,500	2,500	2,000
5471563100	Copying & Binding	3,339	2,000	3,180
5480563100	Promotional Activities	1,000	1,000	-
5481563100	Advertising			-
5510563100	Office Supplies	5,712	4,500	5,600
5520563100	Operating Supplies	1,500	4,100	1,000
5540563100	Subscriptions	150	150	150
5541563100	Books	200	200	200
5542563100	Dues & Membeships	800	350	600
5543563100	Educational Training	-	500	-
5560563100	Other/Miscellaneous	1,000	1,000	-
5640563100	Machinery & Equipment	-	2,000	-
	TOTAL	276,000	324,045	328,500

BUDGET NOTES:

The 2007-08 Budget:

Budget figures were estimated prior to full operation of the HHSCC

2008-09 Budget:

Personnel

- HHSCC staff are part of the JWB personnel system, so salary & benefit figures will mirror JWB's 2008-09 budget figures.

Operational

- Shifts in budget lines reflect actual experience
- Mileage and Operating Supplies to support Networks were less than projected
- Some dollars were shifted between line items based on JWB accounting procedures. (Example: copier equipment was budgeted under rental/lease, but accounted for under copying & binding)
- Technology costs shifted to in-kind support from the county over the 2007-08 year.
- The value of entering into contracts for discrete projects in support of Network activities was proved by the DRLN. The same process will be used to support technology objectives and Health and Behavioral Health Network objectives.